

Safety Training Regulations for Students of the Department of Chemistry, National Taiwan University

Effective from **2014** and applicable to **all NTU-Chemistry students**

Safety training has been made a requirement for graduation for NTU-Chemistry Department students. Please comply with the regulations and guidelines based on the Department of Chemistry, National Taiwan University so as to finish the required safety training; otherwise you may not be able to graduate.

Regulations may be adjusted in accordance with rule changes made by the responsible party/parties.

※ For international student:

1. From 2014, all students have to complete the safety training hours required for each academic year: **6 hours** training in year 1, 4, and 7; **1 hour** training in years 2, 3, 5 and 6.
2. For the 6-hour training, students must attend the English training courses held by Academia Sinica. Make sure to follow messages posted at AS website: http://gao.sinica.edu.tw/ehsmd/ch/ch_hygiene_news.html. For the one-hour training, students may borrow videos from NTU (Department of Chemistry, or Environmental Safety and Health Centre) or Academia Sinica. After you watch the videos, the thesis advisor's signature must be obtained to prove that safety training requirements have been met each year. See the form on the next page.

※ **For local student:**

1. All students have to complete the safety training hours required for each academic year: **6 hours** training in year 1, 4, and 7; **1 hour** training in years 2, 3, 5 and 6.
2. If you conduct your experiments **fully in NTU (including CCMS)**, you are required to attend all training courses held by NTU. Make sure to follow messages posted at NTU-Chemistry website: <http://www.ch.ntu.edu.tw/big5/resources.htm>.
3. If you conduct your experiments **fully or partially in Academic Sinica (including IAMS)**, you can attend the courses held by Academia Sinica or NTU for your 6-hour training. Make sure to follow messages posted at AS website: http://gao.sinica.edu.tw/ehsmd/ch/ch_hygiene_news.html, and at NTU-Chemistry website: <http://www.ch.ntu.edu.tw/big5/resources.htm>. For the one-hour training, you may borrow videos from NTU (Department of Chemistry, or Environmental Safety and Health Centre) or Academia Sinica. After you watch the videos, the thesis advisor's signature must be obtained to prove that safety training requirements have been met each year. See the form on the next page.
4. In any case, you must make up the training hours you missed in the previous academic years by attending the training courses or by watching videos. You may borrow videos from NTU (Department of Chemistry, or Environmental Safety and Health Centre) or Academia Sinica. The thesis advisor's signature must be obtained to prove that safety training requirements have been met each year. See the form on the next page.
5. All local students must make up the training hours you missed in the previous academic years.

Nano Science and Technology Program, TIGP

Compulsory Safety Training Form

I, _____, acknowledge that I have finished my yearly safety training requirements by watching the videos listed below and promise to abide by all the related safety regulations of my laboratory, Department of Chemistry, NTU, and Academia Sinica.

Video name:

a.

b.

c.

Total hours: _____

Student's signature: _____

Thesis Advisor's signature: _____

Date: _____

※ After completing this form, please take this and NTU-Chemistry "Safety Training Record Form" to Mr. Lin or Ms Chu to affix the official seal to the "Safety Training Record Form".